

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
FEBRUARY 19, 2014 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Wednesday February 19, 2014 @ 7:00p.m.

PRESENT: Dennis Steil Mayor
Kel Tetz Deputy Mayor
Sven Bernard Councillor
Amanda Howell Chief Administrative Officer

CALL TO ORDER:

Mayor Steil called the meeting to order at 7:02 p.m.

ADOPTION OF AGENDA:

Motion 269/14

Moved by Deputy Mayor Tetz to adopt the agenda with the following changes:

Additions:

9.5- Community Hall Utility Invoice

14.3- Letter to ratepayer

14.4- Letter to ratepayer

CARRIED

MINUTES:

Motion 270/14

Moved by Councillor Bernard that Heisler Village Council approve the January 14, 2014 Regular Council meeting minutes as presented.

CARRIED

PUBLIC HEARING: NONE

DELEGATIONS:

Heisler Fire Chief, Joe Martz and Deputy Fire Chief, Mickey Heisler

Council welcomed Joe and Mickey to the meeting at 7:15 p.m. They attended the council meeting to discuss the future of the 1991 F800 Superior fire truck. They asked council if the village has received any additional information pertaining to the rail car loading project and asked administration for a copy of the fire department's 2014 operating budget. Joe and Mickey left the meeting at 7:45 p.m.

Motion 271/14

Moved by Deputy Mayor Tetz to accept the delegation of the Heisler Fire Chiefs for information.

CARRIED

BYLAWS:

Water, Sewer, and Waste Bylaw #480-14

Motion 272/14

Moved by Councillor Bernard that Heisler Village Council give **first** reading to Bylaw #480-14, a bylaw to regulate the installation, construction, control and operation of the water and sewer supply.

CARRIED

Motion 273/14

Moved by Deputy Mayor Tetz that Heisler Village Council give **second** reading to Bylaw #480-14, a bylaw to regulate the installation, construction, control and operation of the water and sewer supply.

CARRIED

Motion 274/14

Moved by Mayor Steil that Heisler Village Council proceed to **third and final** reading of Bylaw #480-14, a bylaw to regulate the installation, construction, control and operation of the water and sewer supply.

CARRIED

Motion 275/14

Moved by Councillor Bernard that Village Council by **unanimous consent** give third and final reading to Bylaw #480-14, a bylaw to regulate the installation, construction, control and operation of the water and sewer supply.

CARRIED UNANIMOUSLY

Fees and Charges Bylaw #476-14

Motion 276/14

Moved by Deputy Mayor Tetz that Heisler Village Council give **first** reading to Bylaw #476-14, the Fees and Charges Bylaw.

CARRIED

Motion 277/14

Moved by Mayor Steil that Heisler Village Council give **second** reading to Bylaw #476-14, the Fees and Charges Bylaw.

CARRIED

Motion 278/14

Moved by Councillor Bernard that Heisler Village Council proceed to **third and final** reading of Bylaw #476-14, the Fees and Charges Bylaw.

CARRIED

Motion 279/14

Moved by Deputy Mayor Tetz that Heisler Village Council by **unanimous consent** give third and final reading to Bylaw #476-14, the Fees and Charges Bylaw.

CARRIED UNANIMOUSLY

POLICIES:

Policy #1211 – Land Sale Agreement for Lots Requiring Development

Motion 280/14

Moved by Deputy Mayor Tetz that Heisler Village Council approve the revision of Section 6.4, the Deposit in Policy #1211 the “Land Sale Agreement for Lots Requiring Development Policy” to include a development deposit in the amount of **\$5,000.00** as per motion 249/14.

CARRIED

OLD BUSINESS:

Renewal of Community Peace Officers Contract

Motion 281/14

Moved by Councillor Bernard that Heisler Village Council sign the contract as presented with the Flagstaff County Community Peace Officers as per motion 252/14.

CARRIED

Xerox Proposal – Review and Sign

Motion 282/14

Moved by Councillor Bernard that Heisler Village Council review and sign the agreement with Xerox for lease of a new copier for the administration office as per motion 250/14.

CARRIED

NEW BUSINESS:

“Town Hall” Meeting Date

Motion 283/14

Moved by Councillor Bernard that Heisler Village Council instruct the CAO to advertise that Council will be holding a “town hall” meeting at the Heisler Community Cultural Centre on April 10, 2014 at 7:00 p.m.

CARRIED

Renewal of Janitorial Services Contract

Motion 284/14

Moved by Mayor Steil that Heisler Village Council instruct the CAO to inform the Village of Heisler’s Janitorial Services Contractor, Nadine Massong of the approval of a wage increase to **\$14.00** per hour. The increase will commence February 1, 2014.

CARRIED

Letter from Flagstaff County – 1991 Ford Superior fire truck

Motion 285/14

Moved by Councillor Bernard that Heisler Village Council instruct the CAO to draft a letter to Flagstaff County stating that Heisler offers the county the opportunity to purchase the 1991 F800 Superior fire truck for **\$12,500.00**, which is half of the monetary value of the truck.

CARRIED

Water Plant Inspection Report from Alberta Environment & Subsequent Correspondence

Motion 286/14

Moved by Mayor Steil Heisler Village Council accept agenda item 9.4, Water Plant Inspection Report from Alberta Environment & Subsequent Correspondence as information.

CARRIED

COUNCILLOR REPORTS:

Mayor Steil's written report-

-January 6 – Flagstaff Intermunicipal Partnership Committee meeting minutes

-January 27- Flagstaff Regional Solid Waste Management Association meeting minutes

Mayor Steil's verbal report- None

Deputy Mayor Tetz's written report-

-January 28- Community Advisory Committee meeting minutes

Deputy Mayor Tetz's verbal report-

-February 12- Flagstaff Family & Community Services – Budget on target, FIRST Auction a success.

Councillor Bernard's written report- None

Councillor Bernard's verbal report- None

Public Works Operating Report- January/February 2014

Bylaw Enforcement Report – January 2014

Motion 287/14

Moved by Councilor Bernard that Heisler Village Council accept the above written/verbal reports as presented.

CARRIED

CAO REPORT AND ACTION LIST:

Motion 288/14

Moved by Mayor Steil that Heisler Village Council accept the CAO action list and CAO written report from the January 14, 2014 council meeting as information.

CARRIED

FINANCIAL:

Cheque Register

Motion 289/14

Moved by Mayor Steil that Heisler Village Council accept the January 16th – January 31st, 2014 cheque register #2000- #2014 in the amount of **\$21,910.41** as

presented.

CARRIED

Cheque Register

Motion 290/14

Moved by Mayor Steil that Heisler Village Council accept the February 1st – February 15th, 2014 cheque register #2017-#2029 in the amount of **\$7,017.86** as presented.

CARRIED

Petty Cash Expenses

Motion 291/14

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to pay the petty cash expenses for January and February, 2014 in the amount of **\$43.65**.

CARRIED

Financial Statement for January 2014

Motion 292/14

Moved by Councillor Bernard that Heisler Village Council accept the balance shown on the January 2014 bank statement as presented.

CARRIED

CAO Expenses

Motion 293/14

Moved by Deputy Mayor Tetz that Heisler Village Council approve the travel expenses of CAO, Amanda Howell in the amount of **\$84.00**.

CARRIED

Transfer of funds from fire reserves - operating

Motion 294/14

Moved by Deputy Mayor Tetz that Heisler Village Council instruct the CAO to transfer **\$1,588.42** from fire reserves for payment of the 2013 invoice from WFR Wholesale for the purchase of fire department supplies and equipment.

CARRIED

CORRESPONDENCE:

- 13.1 Email from Flagstaff Intermunicipal Partnership Committee Managing Partner – partial reimbursement for SCADA system
- 13.2 Letter from Flagstaff County Reeve, Gerald Kuefler to Municipal Affairs – Flagstaff Regional Housing Group – Grant of Seniors Housing – Forestburg
- 13.3 Letter from Alberta Human Services – Family and Community Engagement Councils
- 13.4 Alberta Municipal Health and Safety Association – January newsletter
- 13.5 Letter of introduction from Jeff Wilson, MLA – Official Opposition Critic for Municipal Affairs
- 13.6 Flagstaff Family & Community Services – January 8 meeting minutes

- 13.7 Alberta Municipal Services Corporation – Energy Member, Welcome Package
- 13.8 Emergency Services Committee – February 4 meeting minutes
- 13.9 Invitation from Flagstaff County – Regional Economic Development Workshop
- 13.10 Insight into Government – February 7 newsletter
- 13.11 Alberta Municipal Health and Safety Association – February newsletter

Motion 295/14

Moved by Mayor Steil that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.11 as information and instruct CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA:

Motion 296/14

Moved by Mayor Steil that Heisler Village Council go In Camera to discuss personal items at 8:35p.m.

CARRIED

OUT OF CAMERA:

Motion 297/14

Moved by Councillor Bernard that Heisler Village Council go Out of Camera at 8:52 p.m.

CARRIED

1979 fire truck purchase offer

Motion 298/14

Moved by Deputy Mayor Tetz that Heisler Village Council accept agenda item 14.1 – 1979 fire truck purchase offer as information as offers for the sale of the fire truck will be accepted until March 15, 2014.

CARRIED

December delegation - Discussion

Motion 299/14

Moved by Mayor Steil that Heisler Village Council accept agenda item 14.2, December delegation- Discussion for information.

CARRIED

Letter to ratepayer

Motion 300/14

Moved by Mayor Steil that Heisler Village Council instruct the CAO to draft a letter to Roll#87 to inform the property owner that if all unregistered vehicles are not removed from the property by March 17, 2014, all charges incurred resulting from the removal of the vehicles by the village will be charged to the tax roll of the property owner.

CARRIED

Letter to ratepayer

Motion 301/14

Moved by Councillor Bernard that Heisler Village Council instruct the CAO to draft a letter to Roll #10 to inform the property owner that if the derelict/damaged vehicle on the property is not removed by May 1, 2014, all charges incurred resulting from the removal of the vehicle by the village will be charged to the tax roll of the property owner.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

March 18, 2014 at 7:00pm

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Steil adjourned the meeting at 9:05 p.m.

X

Dennis Steil
Mayor

X

Amanda Howell
CAO